

Student Leadership Guidelines Miandetta Primary School 2019

Providing leadership opportunities for students at our school is an essential aspect of maintaining and fostering a supportive school community. These opportunities enable students to contribute to decision making processes and the day-to-day operation of the school. They are designed to promote the acquisition of life skills, including acting respectfully, developing independence, working co-operatively, being organised, having responsibilities, communicating with others and committing to a task. Student leaders' behaviour should reflect the DoE values of respect, growth, courage and aspiration.

These leadership values and life skills are used in a variety of roles at our school, such as:

- * School Captains
- * Student Council Class Representatives (Grade 3-6)
- * Sports Leaders
- * Flag monitors
- * Breakfast Club Volunteer Helpers
- * PA/Music System Monitors

Environmental Leaders:

- * Garden Club members
- * Chicken carers
- * Soft Plastic Recycling Monitors

General Guidelines:

- Students are able to nominate for the following 'team' leadership positions

School Captain (full year position – Grade 6)

Student Councillor (term by term position – Grades 3-6)

Sports Leader (full year position – Grades 5-6)

- As captain, councillor and sports leader roles require considerable time commitment, students can only hold one position.
- As role models for other students and representatives of our school, all elected or nominated students are expected to maintain a high standard of behaviour and fulfil the requirements associated with their leadership role. Failure to do so may lead to a student being asked to relinquish their position. This will be at the discretion of the Principal.
- As learning is the priority, students who wish to nominate for School Captain who are not working at or approaching the standard will be involved in a discussion between parent, teacher and student. An 'on balance' judgement regarding a nomination will be made together.
- Grade 6 students will be involved in leadership programs to encourage growth and development. (i.e. GRIP Conference or Leadership Building through School Chaplains at Camp Clayton)

School Captains Process

Roles, Responsibilities and Timelines

- Students seeking nomination as school captains are to complete a nomination form. This requires the signature of two fellow students who are willing to nominate them. Parents must also sign the nomination slip to ensure support is given.
- Completed nomination forms are to be passed to the Principal by Friday of week 6, term 4.
- Nominees may campaign, however to ensure equity, the following guidelines will be in place:
 - * Only 1 poster per nominee
 - * Poster size (A3) and must be approved by a Student Council teacher (and signed)
 - * Speech length: 1 minute. The purpose of speeches is aimed at introducing themselves and outlining the qualities that would make them a worthy school captain.
 - * Speeches to be pre-approved by Student Council teacher (i.e. to avoid promises that are unrealistic: “Milo/pizza for everyone”).
 - * Consider having copies of speeches in staff room for staff to read in preparation for staff voting.
- An assembly (Tuesday of Week 7, Term 4) will be held for students from years 3 – 6 where all candidates deliver a speech, with the purpose of introducing themselves and outlining the qualities that would make them a worthy school captain.

Speeches are to be given by the nominee in front of peers at an assembly. If a nominee is absent on the day that speeches are given, then their class teacher can read their speech out for them, and show an accompanying photo of the student. (No pre-recorded speeches on an electronic device permitted, as this can be seen to be advantageous to the absent student, due to the ability to delete and re-record any ‘less than perfect’ speeches).
- Students from year 3 – 6 vote for School Captain candidates on a supplied voting pro-forma numbering 1,2,3 in order of preference
- All staff members are given the opportunity to vote for School Captain.
- All School Captain ballot papers are collected and returned to the SBM/Principal.
- Voting weights: For School Captain
 - Student Votes - 1st Preference: 5 points
2nd Preference: 3 points
3rd Preference: 1 point
 - Staff Votes - 1st preference: 10 points
2nd Preference: 5 points
3rd Preference: 3 points
- Senior staff will oversee the final decision on the four School Captains elected, to ensure confidence in the student’s ability to meet all aspects of the school captain role.
- *Timeline – TERM FOUR*
 - Nomination forms out on Monday week 6 and due to Principal by Friday, week 6.
 - Advertised in newsletter Tuesday Week 6
 - Speeches on Tuesday Week 7
 - Successful school captains announced on Wednesday Week 7
 - School Captain Leadership Letter of role, expectations and responsibility to be sent to parents by end of week 7

Student Council Class Representatives Process:

Roles, Responsibilities and Timelines

The Student Council will comprise of four Grade 6 School Captains and one representative from each primary classroom (grades 3-6). All class representative positions will be nominated and filled on a term by term basis.

- The Student Council will represent the views of their peers, co-ordinate school events (not health related/MWEW), organise fundraising opportunities and represent the school within the broader community
- The first election held each year will be conducted within the first three weeks of term one
- Student's nomination speeches must be pre-read and approved by their class teacher prior to reading out to their peers (i.e. to avoid promises that are unrealistic: "Milo/pizza for everyone").
- Students use a preferential voting system 1,2,3 in class voting (to match the School Captain voting process) and are elected for a term. Once elected for a term, that student is not able to renominate for that school year, so that leadership opportunities can be shared amongst the students.
- School Council Meetings will be held at a regular time designated by senior staff. Scheduled times may vary dependent on upcoming events or other school activities.
- If a representative fails to attend two meetings consecutively without a valid reason they will forfeit their position on student council. The representative will be replaced by the student who received the next highest number of election votes.

- *Timeline – TERM ONE*
 - School Captains visit classes Thursday week 3
 - Voting occurs Friday week 3
 - First Student Council meeting week 4.
 - Leadership Letter of role, expectations and responsibility to be sent to parents Week 4
 - Subsequent Terms (2, 3, 4)
 - Voting occurs by Friday Week 1
 - Leadership Letter of role, expectations and responsibility to be sent to parents Week 2

Sports Leaders Process:

Roles, Responsibilities and Timelines

- Responsible Staff Member who oversees Sports Leaders: PE Teacher
- Sports Leaders manage the borrowing of equipment from the sports shed.
- Sports leaders implement a daily PE program for classes that nominate for this program. They lead by example and take the class for regular sessions.
- *Timeline – TERM ONE*
 - Interested students complete an application form. Nominations close end week 4
 - Staff view application forms and vote Monday and Tuesday week 5
 - Tallying and announcement takes place on Wednesday week 5
 - Newsletter item placed on Tuesday week 6
 - Leadership Letter of role, expectations and responsibility to be sent to parents week 6